

# SUNSHINE ACADEMY

## CODE OF CONDUCT



The following expectations have been developed to provide our students with a safe and caring school climate where learning is at the forefront. These expectations are applicable at school and during all school-related events and activities (including daycare, school outings, lunchtime activities and on the school bus). We believe a partnership between home and school is essential in supporting children throughout their educational journey.

### **Student Expectations:**

I speak and interact with others in a kind, polite and respectful way. Racial slurs will not be tolerated.

I will work attentively in class and do my best.

I come to school dressed appropriately. All Sunshine apparel is encouraged. NB: Appropriate graphics/designs are permitted, provided they are respectful.

I respect school property (including books, furniture, equipment and the building itself.)

I will demonstrate good judgement, etiquette and online safety as per LBPSB's digital citizenship policy.

I follow bus expectations (remain seated, talk quietly, no eating or drinking and I will not use a cell phone or other electronic device) when traveling to and from school on the bus.

I understand that items that may cause a distraction and/or a danger to others are not permitted in school.

**I recognize that cell phones *and all personal electronic devices* are not permitted in school.** If deemed necessary to have for security reasons travelling to and from school, parents will be asked to provide written authorization for their child to have a phone. As well, the cell phone must be dropped off at the office upon arrival at school and picked up after the dismissal bell (for bussers and walkers). Once picked up, the cell phone may not be used until the student is off school property (including off the school bus). For students attending SEED after school, the phone will be returned to the student upon pickup by a parent or guardian. Cell phones that are found to be in a student's possession at school will be kept at the office and parents may be notified.

Please note that it is not permitted for students to share, trade, buy or sell items that they have brought from outside the school.

In addition to the policy on cell phones, smartwatches and tablets/other electronics are subject to the same expectations and restrictions. Please also note that it is not permitted to film, photograph or record anyone at any point.

I take responsibility for my actions and do my part in making a positive contribution to my school.

### **Consequences:**

Students whose behaviors do not comply with any part of the Code of Conduct may be subject to any of the following consequences:

Loss of privileges  
Time away/ Reflection  
Meeting with Parent/Guardian  
Restitution  
Community Service  
Suspension  
Transfer/Expulsion

It should be noted that the administration will impose consequences or sanctions with the understanding that the long term goal is the rehabilitation and reintegration of the student who commits an offense, but that the safety of all students is always the primary focus.

### **Additional Notes:**

#### **Student Dress Code**

- Appropriate graphics/ designs are permitted provided they are respectful:
- Sunshine school apparel is always encouraged.
- Hats, caps and hoods are not permitted inside the school.
- We ask that students dress appropriately for our elementary school setting. If a child or family requires help with clothing needs, they may reach out confidentially to administration at any time. We will be happy to help.

Please note: All students will be offered one Sunshine Academy t-shirt at a reduced cost (to be determined on a yearly basis) at the beginning of the school year in order to promote school spirit. Parents will also have the option of purchasing additional Sunshine gear.

### **Homework**

- Homework/ studying will not be assigned during winter holiday and March break.
- If your child is absent due to trips or vacations during school time, he/she will be responsible for completing any work missed upon his/her return. Requests for work during these types of absences cannot be accommodated.
- We ask that parents and guardians respect the school calendar for trips, vacations and other prolonged absences as much as possible. Students missing school days is disruptive to their learning.

### **Lunches and Snacks**

Due to the fact that we have many children with food allergies who are a part of our school community, we ask that food not be brought in to celebrate birthdays or holidays in order to ensure the safety of all students. Sharing of food between students is not permitted. Non-edible class treats are accepted, but we ask that you please communicate with your child's teacher first. We promote a culture of health and wellness; with this in mind, please ensure that your child's lunch and snacks are nutritious. Chewing gum is not permitted at school. Please make sure your child's food does not contain peanuts or tree nuts, and respect any other class-specific allergies (as communicated by your child's teacher).

## **Code of Conduct for Parents/Guardians/Visitors**

Parents/guardians are responsible for bringing their children to school on time.

The Code of Conduct for Parents/Guardians/Visitors clearly defines the expected conduct of all parents, guardians or visitors to the School Board's premises or at schools/ centres- sanctioned events in order to enable us to continue to flourish and succeed in an atmosphere of mutual respect.

### **Aim:**

That all members of the school/centre community treat each other with respect.

### **Expectations:**

In order to support a safe and caring environment, the school/centre will **not** tolerate:

- Disruptive behavior which interferes or threatens to interfere with the operation of a school/centre or school/centre-sanctioned event.
- Using loud or offensive language, swearing, cursing or using profane language, in person or over the phone.
- Threatening harm or the use of physical aggression towards another adult or child. Including harassment or intimidation of any kind.
- Abusive or threatening emails or text/voicemail/phone messages or other written communications.
- Defamatory, offensive or derogatory comments regarding the school/centre or of the students/staff/parents, at the school/centre on Social Media websites.

The above behaviours will be dealt with by the school and/or school board administration. The school/centre and/or school board reserves the right to take any necessary actions to ensure that members of the school community are not subjected to abuse. School/centre premises are private property and parents, guardians or visitors have been granted permission from the school/centre to be on their premises. However, in the case of unacceptable behavior the school/centre may ban the parent(s), guardian(s) or visitor(s) from entering the school or school board premises. Unacceptable behavior may result in the police being informed.

**I have read and understood the Student Code of Conduct.**

Student's Signature: \_\_\_\_\_

**I have read and understood the Student Code of Conduct as well as the Parent/Visitor Code of Conduct.**

Parent's/Guardian's Signature: \_\_\_\_\_

